

IQAC Meeting 24<sup>th</sup> March, 2017

Sl. No.	Minutes of Discussion	Suggestions/Action Taken	Status
1.	Preparation of AQAR	IQAC to coordinate with all stakeholders to ensure accurate information	Continuous process
2.	Website Updating & Maintenance	IQAC to monitor with the Website Maintenance and ICT Development Cell of the college	Continuous process
3.	Quality initiatives and sustenance measures in functioning of different Cells & Committees of the college	IQAC to hold meetings with the different committees & cells for suggestions and improvements.	Done
4.	Installation of ICT equipments in more classrooms and their Maintenance	IQAC to monitor and coordinate the process	Continuous process
5.	Training in usage of ICT for faculties to enhance Teaching-Learning Process	IQAC to discuss and collaborate with the Department of Computer Science and Applications for conducting the training programme	Action taken
6.	Students' Feedback Mechanism and Grievance Redressal Cell	IQAC to ensure better mechanism for students' feedback and proper Grievance Redressal procedure and also to popularise the Anti-Ragging page in the UGC websites for the students to visit the page and tick their consent. IQAC to also promote awareness amongst the student's about other facilities/amenities available in the college for their progression and development.	Action taken
7.	Shillong College Academic Society	Suggest that the society should submit status report.	Done



Dr. K. D. Ramsiej  
Principal & Chairperson



Dr (Mrs.) E. Kharkongor.  
Coordinator